ENCRYPT files securely using 7Zip

## Purpose

In order to secure that sensitive information, the file needs to be encrypted so that only authorized usersan read the attachment. Encrypted files cabeoead without a special key, such as a password, which is used to authenticate the user.

IT IS CRITICALLY IMPORTANT THAT THE KEY/PASSWORD S NOT SHARED WITH UNAUTHORIZED USERS.

## **Prerequisites**

Adding files to an existing archive

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